

## HSU Employee Reporting Obligations

The California State University system issued a series of Executive Orders (1095-1098) to comply with Title IX (of the Education Amendments of 1972, US Department of Education). These Executive Orders classify almost every faculty and staff member on campus as a “responsible employee” who is mandated to report incidents of sexual harassment and sexual violence involving students to a campus Title IX officer.

### What these policies mean for staff and faculty:

If a student tells you about an incident of sexual harassment or sexual violence and they provide information that this harm occurred while they were enrolled at HSU, you are required to fill out the following online report:

<https://hsu.link/TitleIXReport>

The Title IX coordinator or their designee will then contact the student to offer options for support, accommodations and accountability.

Students may speak and write about their experiences with sexual harassment and sexual violence in papers, classes, and in discussions with faculty and staff, and no report needs to be made unless students specify that the violence happened while they were a student at HSU.

The following campus staff and faculty members can provide students with support:

- Humboldt Domestic Violence Services
  - (707) 443-6042, 24-hour hotline
  - Mandated only to report child abuse to state authorities
- Campus Advocate Team (staffed by North Coast Rape Crisis Team)
  - (707) 445-2881, 24-hour hotline
  - No mandated reporting requirements
- HSU’s Counseling and Psychological Services (CAPS)
  - (707) 826-3236, including 24-hour crisis counseling
  - For an overview of the limits to confidentiality go to <http://www.humboldt.edu/counseling/>
- Mira Friedman, HSU Health Educator
  - (707) 826-5234, [mira@humboldt.edu](mailto:mira@humboldt.edu)
  - Must report to UPD in cases of imminent threat to the community
- Mary Sue Savage, Prevention Coordinator
  - (707) 826-5235, [mss62@humboldt.edu](mailto:mss62@humboldt.edu)
  - Must report to UPD in cases of imminent threat to the community
- The University Police Department
  - (707) 826-5555
  - Offers students options for anonymous and confidential reports

HSU’s goal in implementing these CSU policies is to link survivors of violence with support and to hold accountable those who choose to harm others. In order to realize this goal, the Sexual Assault Prevention Committee has prepared a “Best Practices” document to guide you in fulfilling your role and a door poster to inform students that you are a mandated reporter.

Both resources, along with several others, are available at: <https://titleix.humboldt.edu/> under the “Resources & Support” tab. Please download and review these resources and familiarize yourself with them so that you are prepared to fulfill your responsibilities in a way that supports our students.

The following HSU website offers additional information: <https://stoprape.humboldt.edu/>. If you have further questions about your responsibilities under these Executive Orders, please contact HSU’s Title IX Coordinator.